

How To Complete Your CampDoc Health Profile - for North Salem Day Camp at Mt. Lakes



We **STRONGLY** recommend completing the Health Profile from a desktop browser. Using a mobile browser may be difficult and you may not be able to easily access each part of the Health Profile. For questions, contact us at 914-669-5665 or camp@northsalemny.gov

1

Navigate to <https://app.campdoc.com> and login using your username and password from previous summers or for new participants, follow the instructions in the INVITE email you received.



2

Select the name of one individual from the left side. We will start with this individual first and move on to others after we have completed this Health Profile.

CampDcc Participants at North Salem Day Camp
North Salem Day Camp Test Account

CIT Test
Jan 1, 2008 • Female [EDIT](#) [MANAGE USERS](#)

Registration
Review the current registration information for CIT

Health Profile
0% The Health Profile for CIT is incomplete, and should be completed by **June 15, 2025**.

Custom Labels
Order labels for CIT's belongings, including labels for clothing, shoes, and containers. Food allergy labels and safety wristbands also available.

3

Click "Health Profile"

CampDcc Camper Test
North Salem Day Camp Test Account

Camper Test
Jan 1, 2010 • Female [EDIT](#) [MANAGE USERS](#)

Registration
Review the current registration information for Camper

Health Profile
50% The Health Profile for Camper is incomplete, and should be completed by **June 15, 2025**.

Custom Labels
Order labels for Camper's belongings, including labels for clothing, shoes, and containers. Food allergy labels and safety wristbands also available.

4

All participants must have their health profile 100% complete. Located in the righthand column are the different sections that need to be completed. Click on the name of one to begin.

CampDcc Camper Test / Health Profile
North Salem Day Camp

Test Account

Health Profile

Welcome to the Health Profile for Camper Test! For camp-specific questions, please contact Lauren Rosasco at (914)669-5665 or camp@northsalemny.gov.

Here are some tips to get you started:

- Your answers will save as you type them. You do not have to complete the entire health profile at once.
- You can navigate between steps by clicking the **Previous Step** or **Next Step** buttons at the bottom of the page. You may also jump between steps by clicking the step name on the right of the page.
- The health profile for Camper should be completed by **June 15, 2025**.
- If there are any changes to the information for Camper after you have completed this health profile, you may update their records through **June 14, 2025**.
- On **June 15, 2025** this profile will be locked and you will not be able to make further changes unless approved by North Salem Day Camp.

Camper Test
Jan 1, 2018

- Contact Information
- Emergency Contacts
- Health Information
- Medications
- Immunizations
- Allergies

DATES
Due: June 15, 2025
Lockout: June 15, 2025

CONTACT
Lauren Rosasco
(914)669-5665
camp@northsalemny.gov

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5

Click each text field to provide an answer. All boxes with a red * are required.

CampDoc Camper Test / Health Profile
North Salem Day Camp

Test Account

- CIT Test
- Camper Test**
 - Registration
 - Health Profile**
 - Custom Labels
- Staff 18+ Test
- Staff Minor Test

Contact Information

General Information

* Grade in the Fall

* School Name

* Home Address

* City

* State

* Zip Code

50% Complete

NEXT STEP

Camper Test

Jan 1, 2010

- Contact Information
- Emergency Contacts
- Health Information
- Medications
- Immunizations
- Allergies

DATES

Due: June 15, 2025
Lockout: June 15, 2025

CONTACT

Lauren Rosasco
(914)669-5665
camo@northsalemny.gov

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6

Answer all questions until this section is complete and click "Next Step" at the bottom of the page. When a section is completed, the red circle on the right will change to a green checkmark. If the checkmark remains red, please scroll all the way down to the bottom to ensure you have completed all of the required questions.

CampDor Camper Test / Health Profile North Salem Day Camp Test Account

Camper Test
Jan 1, 2010

- ✓ Contact Information
- Emergency Contacts
- ✓ Health Information
- ✓ Medications
- Immunizations
- ✓ Allergies

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camo@northsalemny.gov

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Section status

Information Saved / Last saved a few seconds ago

NEXT STEP

7

Work on a different section by selecting a section on the right that has not been completed (a section with a red circle). You have finished the health profile once all sections are labeled with a green checkmark.



If a yellow clock symbol appears next to the name of a section, it means that there is information that needs to be confirmed. If this individual attended camp in the past, some information is saved and needs to be reviewed and confirmed instead of reentered.

8

If this individual attended camp in the past, some information is saved and needs to be reviewed and confirmed instead of reentered. Review all information and scroll to the bottom of the page. Click "Confirm Information."

CampDcc Camper Test / Health Profile
North Salem Day Camp

Test Account

CIT Test

Camper Test

Registration

Health Profile

Custom Labels

Staff 18+ Test

Staff Minor Test

North Salem Day Camp is required by the New York State Dept of Health to collect COVID-19 vaccination status, including date(s) for staff and children, and collect documentation of vaccinations for review by health department or OCFS staff as needed.

I have reviewed the above information, made any necessary changes, and confirm that it is up-to-date to the best of my knowledge.

CONFIRM INFORMATION

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PREVIOUS STEP 100% Complete / Last saved a few seconds ago NEXT STEP

Camper Test
Jan 1, 2010

- ✓ Contact Information
- ✓ Emergency Contacts
- ✓ Health Information
- ✓ Medications
- ✓ Immunizations
- ✓ Allergies

DATES
Due: June 15, 2025
Lockout: June 15, 2025

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(914)669-5665
camp@northsalemny.gov

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Medications



If this individual has any medications that will be taken at camp, please input this information using the steps below. **This includes Epi-Pens, Inhalers, and any other emergency, as-needed, or daily medication.**

If this individual will not be bringing medication to camp, complete steps #9 and #10, select "No", then skip to step #15.

9 Select the "Medications" section on the right side.

The screenshot shows the CampDcc interface for a Camper Test / Health Profile. The left sidebar contains navigation options: CIT Test, Camper Test (selected), Registration, Health Profile, Custom Labels, Staff 18+ Test, and Staff Minor Test. The main content area is titled "Health Profile" and contains a welcome message and a list of tips for getting started. The right-hand menu lists sections: Contact Information, Emergency Contacts, Health Information, Medications (highlighted with an orange circle), Immunizations, and Allergies. Below the menu are dates (Due: June 15, 2025; Lockout: June 15, 2025) and contact information for Lauren Rosasco. A "PRINT" button is located at the bottom right.

10 If this individual will be bringing ANY medication to camp, select "Yes"

The screenshot shows the CampDcc interface for a Camper Test / Health Profile, now on the "Medications" section. The left sidebar is the same as in the previous screenshot. The main content area is titled "Medications" and contains a warning message and a question: "* Does camper take medications?". The "Yes" radio button is highlighted with an orange circle. The right-hand menu lists sections: Contact Information, Emergency Contacts, Health Information, Medications (selected), Immunizations, and Allergies. Below the menu are dates (Due: June 15, 2025; Lockout: June 15, 2025) and contact information for Lauren Rosasco. A "PRINT" button is located at the bottom right.



****All medications brought to camp must match this form EXACTLY. No generic meds can be accepted unless your doctor has written the prescription specifically for the generic version. (ex. If your doctor prescribes Benadryl, we must have the Benadryl brand, not a generic). This is a Department of Health regulation. Thank you for your cooperation in this.**

11

Input the medication information EXACTLY as show on the prescription label of the medication you will be sending to camp.

CampDcc Camper Test / Health Profile
North Salem Day Camp

medications unless explicitly written on the prescription by a doctor, as per the Westchester County Department of Health.

Please include ALL medications on this page, including Epi-Pen's or any other emergency medications.

* Does Camper take medications?
 Yes No

* Medication Name * Strength

* Dose Quantity Numbers Only * Dose Form Dose Form

* Frequency Daily

Times Given Breakfast Lunch Dinner Bedtime
 As Needed

* Dates to Give

Camper Test
Jan 1, 2010

- ✓ Contact Information
- ✓ Emergency Contacts
- ✓ Health Information
- Medications
- Immunizations
- ✓ Allergies

DATES
Due: June 15, 2025
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(914)669-5665
camp@northsalemny.gov

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12 Once all information has been added, click "Save New Medication"

Staff 18+ Test

Staff Minor Test



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As Needed

* Dates to Give [?](#)
Continuously

* Why does Camper take this medication? [?](#)
peanut allergy

* Will Camper be taking this medication at North Salem Day Camp?
 Yes No

Special Instructions [?](#)

Medications

Immunizations

Allergies

DATES
Due: June 15, 2025
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camo@northsalemny.gov

66% Complete / Last saved a few seconds ago

 Repeat steps #11 and #12 for all medications as necessary.

13

Download/print the Confirmation Form by clicking the green box. A parent/guardian **and** a doctor must sign the form.

epipen Jr
Strength: 0.15 mg/0.3mL injection
Dosage: 1 injection
Frequency:
Times Given: As Needed
Indication: peanut allergy
Taking at Camp: Yes

ADD MEDICATION

Medication Confirmation Form

DOWNLOAD CAMPER'S CONFIRMATION FORM

* Medication Confirmation

Please upload your signed medications confirmation form below.

Drag Files Here or Click to Upload
 Permitted file types: PDF, JPG, GIF, PNG
 Maximum file size: 5MB

Health Information
 Medications
 Immunizations
 Allergies

DATES
Due: June 15, 2025
Lockout: June 15, 2025

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 (914)669-5665
 camp@northsalemny.gov

PRINT

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14

Once signed, upload the Medication Confirmation Form by clicking on the red box. You may scan or take a photo of the form with a smartphone, then upload the file.

epipen Jr
Dosage: 1 injection
Frequency:
Times Given: As Needed
Indication: peanut allergy
Taking at Camp: Yes

ADD MEDICATION

Medication Confirmation Form

DOWNLOAD CAMPER'S CONFIRMATION FORM

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Medications
 Immunizations
 Allergies

DATES
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PRINT

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PREVIOUS STEP 66% Complete / Last saved a few seconds ago NEXT STEP



If you are unable to upload this document, submit it to us and we can assist:
 North Salem Recreation Dept
 3 Owens Road, PO Box 163
 Croton Falls, NY 10519
 Fax: (914)534-5332
camp@northsalemny.gov

Immunization Records



All individuals on the campground must have an **up to date** (*within the last 12 months*) immunization record on file with the camp. Please be sure this is a CLEAR, LEGIBLE scan.

15

Upload this individual's immunization and COVID-19 records by clicking on the red box for each document.

CampDoc Camper Test / Health Profile
 North Salem Day Camp

Immunizations

All individuals on the campground must have an up to date immunization record on file with the camp. Please be sure this is a CLEAR, LEGIBLE scan. If you have problems uploading your document you may mail or drop off a copy to our office, email or fax a clear copy to us, or have your doctors office fax to us directly.

North Salem Recreation Dept
 3 Owens Road, PO Box 163
 Croton Falls, NY 10519
 Fax:
camp@northsalemny.org

* Immunization Record - Minor

Drag Files Here or Click to Upload
 Permitted file types: PDF, JPG, GIF, PNG
 Maximum file size: 5MB

North Salem Day Camp is required by the New York State Dept of Health to collect COVID-19 vaccination status, including date(s) for staff and children, and collect documentation of vaccinations for review by health department or OCFS staff as needed.

* Has this participant been vaccinated?
 Yes No

* COVID-19 Immunization Card

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PREVIOUS STEP Information Saved / Last saved a few seconds ago NEXT STEP

Camper Test
 Jan 1, 2010

- ✓ Contact Information
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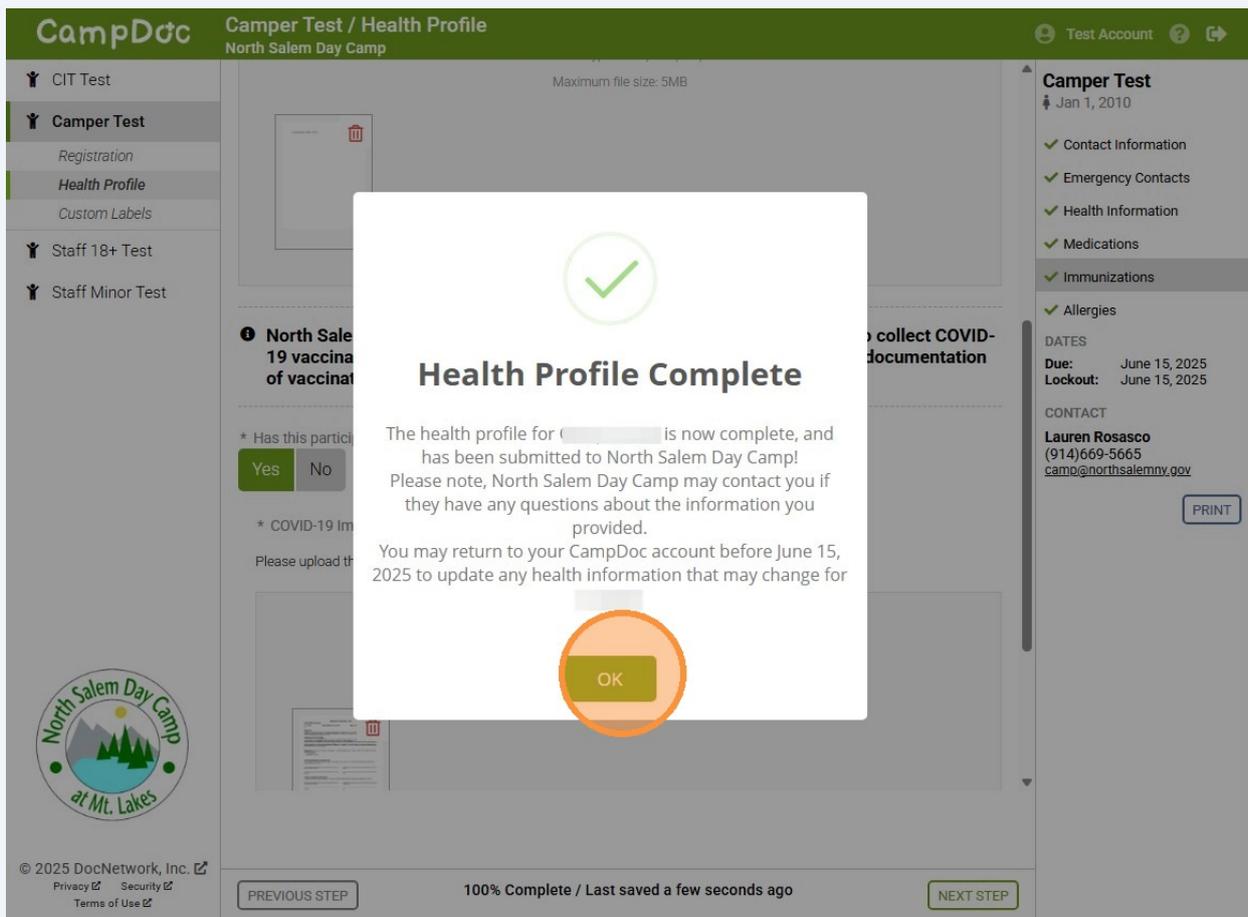
Health Profile Complete



No need to submit anything else to us! Once all sections have a green checkmark, the Health Profile is automatically completed and available for the camp to review.

16

You will receive a pop-up and email confirmation once you have completed this Health Profile. You may come back to make changes as necessary until the deadline.



17

Multiple profiles to complete? Select the name of the next individual from the left side and start again at step #3.

CampDcc CIT Test / Health Profile
North Salem Day Camp

Test Account ? ↗

CIT Test
Registration
Health Profile
Custom Labels
Camper Test (highlighted)
Registration
Health Profile
Custom Labels
Staff 18+ Test
Staff Minor Test

Health Profile

Welcome to the Health Profile for CIT Test! For camp-specific questions, please contact Lauren Rosasco at (914)669-5665 or camp@northsalemny.gov.

i Here are some tips to get you started:

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